

# POWERREWARDS CLAIM FORM

To report sales for the PowerRewards Program, please complete the information below and keep a copy for your records. Indicate the appropriate PowerRewards Promotion Name and Number located on the front of each PowerRewards Promotion. This form may be photocopied as needed. **PLEASE PRINT CLEARLY ALL INFORMATION BELOW IN BLUE/BLACK INK.**

Power Rewards Promotion Name	PowerRewards Promotion Number
Reseller Name	
Reseller Address	
Reseller City	State
Reseller Phone Number	Reseller Fax Number
Authorized Compaq ID Number	
ZIP Code	

Claimant Name Claimant Social Security Number Claimant Type: <input type="checkbox"/> Sales Manager <input type="checkbox"/> Sales Representative <input type="checkbox"/> Systems Engineer <input type="checkbox"/> Accredited Systems Engineer <input type="checkbox"/> Owner/Manager participating as a Sales Representative  I certify that the claimed sales are valid and that I accept and have complied with all program rules, terms and conditions. Claims cannot be processed without claimant signature and Sales Manager information and signature.	Joint Claimant Name Joint Claimant Social Security Number Claimant Type: <input type="checkbox"/> Sales Manager <input type="checkbox"/> Sales Representative <input type="checkbox"/> Systems Engineer <input type="checkbox"/> Accredited Systems Engineer <input type="checkbox"/> Owner/Manager participating as a Sales Representative  I certify that the claimed sales are valid and that I accept and have complied with all program rules, terms and conditions. Claims cannot be processed without claimant signature and Sales Manager information and signature.
Claimant Signature	Joint Claimant Signature
Date	Date

INVOICE DATE	INVOICE NUMBER	QTY.	PART NUMBER	SERIAL NUMBER

IF YOU ARE ATTACHING MORE THAN TEN CUSTOMER INVOICES, PLEASE COPY AND COMPLETE ADDITIONAL FORMS. THIS SALES CLAIM FORM MUST BE COMPLETED IN ITS ENTIRETY TO BE CONSIDERED VALID.

Sales Manager Name Sales Manager Social Security Number  I have read and understand the PowerRewards Program Guide and the Official Program Rules of the promotion for which this claim is being submitted and agree to the rules set forth by Compaq Computer Corporation. By signing this sales claim form, I acknowledge that all data supplied on this form and on the attached documentation is true and correct and that the employee(s) listed on this form work for me and are employed by my company.	Send this PowerRewards Sales Claim Form and supporting documents (customer invoices) to:  <table style="width:100%;"> <tr> <td style="width:50%;"> <b>Mail:</b>            PowerPaq Program Headquarters            Attn: Program Coordinator            P.O. Box 4900            Fenton, MO 63099         </td> <td style="width:50%;"> <b>Overnight:</b>            PowerPaq Program Headquarters            Attn: Program Coordinator            1365 N. Highway Drive            Fenton, MO 63099         </td> </tr> </table> <p>OR, Fax your PowerRewards Sales Claim Form to: 800-255-4980.</p>	<b>Mail:</b> PowerPaq Program Headquarters Attn: Program Coordinator P.O. Box 4900 Fenton, MO 63099	<b>Overnight:</b> PowerPaq Program Headquarters Attn: Program Coordinator 1365 N. Highway Drive Fenton, MO 63099
<b>Mail:</b> PowerPaq Program Headquarters Attn: Program Coordinator P.O. Box 4900 Fenton, MO 63099	<b>Overnight:</b> PowerPaq Program Headquarters Attn: Program Coordinator 1365 N. Highway Drive Fenton, MO 63099		
Sales Manager Signature	Date		

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## How to Submit Your Claim:

1. Complete and submit the PowerRewards Enrollment Form to PowerPaq Program Headquarters to be eligible to submit PowerRewards sales claims. Enrollment is required only one time.
2. Complete and sign this PowerRewards Sales Claim Form and ATTACH A COPY OF THE END-USER SALES INVOICE AS PROOF OF SALE. Double-check all information for accuracy.
3. Send this PowerRewards Sales Claim Form and supporting documents (customer invoices) to:

Mail:  
PowerPaq Program Headquarters  
Attn: Program Coordinator  
P.O. Box 4900  
Fenton, MO 63099

Overnight:  
PowerPaq Program Headquarters  
Attn: Program Coordinator  
1365 N. Highway Drive  
Fenton, MO 63099

OR, Fax your PowerRewards Sales Claim Form to: 800-255-4980.

4. Please retain copies of this PowerRewards Sales Claim Form and related documents, including fax transmittal sheets and/or overnight receipts, for your records. Call PowerPaq Program Headquarters at 800-253-3482 if you have any questions. Additional PowerRewards Sales Claim Forms can be obtained through PowerPaq Program Headquarters at the above number or through PaqFax by calling 800-231-9977, option 5, and choosing document 5020. Sales Claim Forms may be photocopied.
5. Incomplete or invalid claims will be returned with a letter of explanation and request for appropriate information.

## Terms and Conditions:

Please refer to the appropriate Compaq promotion Official Program Rules for complete claim information on each promotion claim submitted. In the case of bundled product promotions, all sub-level part numbers, serial numbers, and quantities must be indicated to be considered eligible.

- All sales must be reported using this PowerRewards Sales Claim Form. Verification for all sales in the form of customer invoice(s) must accompany this completed form. The attached invoice(s) must clearly show eligible product(s) sold, invoice dollar amount(s), invoice date(s), ship date(s), claimed unit's serial number(s) (**must be Compaq Product Serial Number**), and name and address of the end-user customer.
- All claims will be audited and verified and adjustments made when appropriate.
- Sales representatives or Systems Engineers must sign each sales claim form submitted indicating their acceptance of promotion terms and conditions. Additionally, Sales Managers must sign each sales claim form submitted indicating their acceptance of promotion terms and conditions.
- Compaq reserves the right to reverse Award Point credits issued to participants' personal Exclusively Yours® MasterCard® Card ("Compaq Card") accounts in the event of an invalid claim.
- Participants are responsible for any tax liabilities incurred for participating in PowerRewards promotions. A 1099 tax statement will be generated by Compaq and sent to participants in accordance with IRS regulations.
- Compaq reserves the right to change, alter, or cancel a PowerRewards promotion at any time without notice. All decisions made by Compaq Computer Corporation are final. Compaq is not responsible for late, lost or postage due mail. Promotions are valid in U.S. only. Void where prohibited or restricted by law.

**COMPAQ**